anchor center FOR BLIND CHILDREN
See life differently

Sunset IN THE COUNTRY
a benefit for Anchor Center

THE DEADLINE TO REGISTER AS A TABLE HOST IS TUESDAY, JULY 24TH!

BEING A TABLE HOST IS FUN & EASY!
TAKE A LOOK AT WHAT'S INVOLVED.

INVITING YOUR GUESTS

1) Invite guests to attend and sit at your table(s).
You may have more than one table. The minimum is an 8 top, the maximum is a 14 top. Note: table hosts and their spouses/partners will receive a reduced rate ticket for themselves ($100).

2) Send invitations to your confirmed guests.
Anchor Center will provide the invitations and encourage you to send them as soon as possible upon receipt. We have both printed and electronic versions available.

3) Submit names and addresses of your confirmed guests to Anchor Center.
We will provide you with a Guest Roster Form in the information packet at the Table Host Luncheon.

4) Notify Anchor Center of any changes to your guest list.
Please let Anchor Center know immediately if there are any alterations to your guest list.

5) Ensure that payment for all attendees is sent to Anchor Center.
Payment should include $150 per person for all guest attendees on your list.

6) Anchor Center will finalize the table and linen order with the rental company.
Should your number of guests change after this deadline, we may not be able to change the size/shape of your table.

DECOR AND EVENT DETAILS

1) Provide the table decor for your table(s).
We have hundreds of examples of table decor for you to look at for inspiration. We can provide table décor for you – ask about our sponsorship levels.

2) If you wish, you may bring table wine for your guests. Wine service will also be offered.

3) Send a thank you note to your guests for supporting Anchor Center for Blind Children and invite them for a tour with an Anchor Center staff member.

THAT'S IT! WE'RE HERE TO HELP YOU EVERY STEP OF THE WAY, WHILE YOU HELP CHILDREN WITH VISUAL IMPAIRMENTS REACH THEIR HIGHEST POTENTIAL.

Ready to sign up? Questions?
Please contact Frances Owens
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WWW.ANCHORCENTER.ORG/SUNSET2019